

# TECHNOLOGY FOR LAWYERS 2004

**Tech University**

**TU1: Where do you want to work today?**

**Richard G. Ferguson**  
*Lynass, Ferguson & Shocter (Edmonton)*

**Reid F. Trautz**  
Director,  
*DC Bar, Lawyer Practice Assistance Program (Washington)*



The Law Society of  
Upper Canada | Barreau  
du Haut-Canada



**OBA • ABO**  
Ontario Bar Association  
Association du Barreau de l'Ontario

Canadian Society for the Advancement  
of Legal Technology

L'association canadienne pour l'avancement  
de l'informatique juridique



## Where do you want to work today?

Reid Trautz  
Richard Ferguson

TECHNOLOGY FOR LAWYERS 2004  
Reid Trautz and Richard G. Ferguson

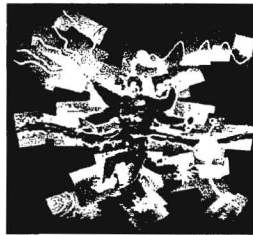
## LET'S HEAR FROM YOU

- ◆ You and your firm
- ◆ Your practice
- ◆ Your technology "savvy"
- ◆ What information will make your being here worthwhile?

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## WHO, WHAT, WHERE, WHEN

- ◆ "WHO" is going to be a mobile lawyer



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## WHO, WHAT, WHERE, WHEN

- ◆ WHAT is it you are planning to do?



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## WHO, WHAT, WHERE, WHEN

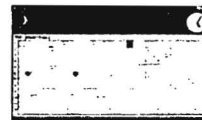
- ◆ WHERE are you going to be?



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## WHO, WHAT, WHERE, WHEN

- ◆ WHEN are you going to be afo (away from office)



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## START WITH A PLAN

- ◆ There are no limits to the gadgetry you can have .....

(other than)



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## START WITH A PLAN

- ◆ There are no limits to the gadgetry you can have .....

(other than)



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## START WITH A PLAN

- ◆ No amount of gadgetry will help you

IF YOU

- Have no power
- Lose it
- Don't know how to use it



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## THREE MUSTS

- ◆ Evaluate
- ◆ Research
- ◆ Prepare



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## EVALUATE

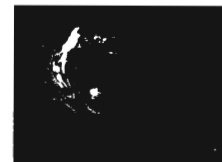


- ◆ What is "essential"

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## Research

- ◆ What resources are available where you are going



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## Prepare



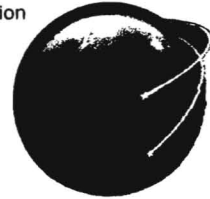
- ◆ Hardware
- ◆ Software
- ◆ Training
- ◆ Talk to others
- ◆ Try it **BEFORE** you go afo
- ◆ Checklists

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## CONNECTIVITY

### ◆ Voice

- Consideration in Selection
- Providers
- VoIP
- Voice Mail

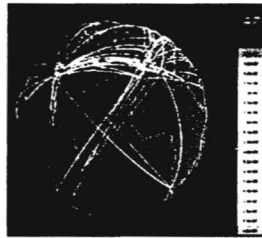


TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## CONNECTIVITY

### ◆ Internet/email

- Bandwidth
- Dial Up
- ISPs



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## CONNECTIVITY

### ◆ Internet/email

- Wireless
- Consideration in Selection
- Providers



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## CONNECTIVITY



- ◆ Convergence
  - Cell Phone/PDA
  - VoIP

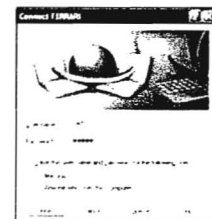
**VoIP**

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## CONNECTIVITY

### ◆ Direct access to Office Network

- VPN
- Extranets
- Remote Desktop Applications



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

### ◆ Laptops



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

### ◆ Cell Phone



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

### ◆ PDAs



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

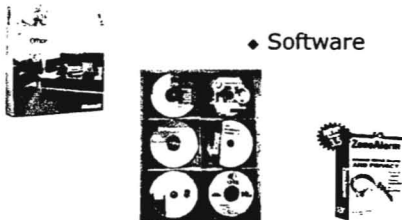
### ◆ Portable Media



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

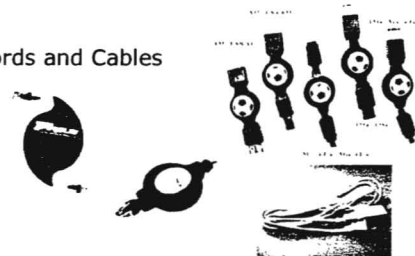
### ◆ Software



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

### ◆ Cords and Cables



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

My



Bookmarks

- ◆ Favourites / Bookmarks

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

- ◆ Research Access

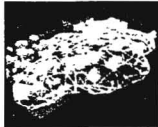
 CARSWELL

CanLII



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

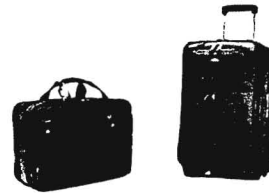


- ◆ Wireless

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS

- ◆ Bags



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS



- ◆ Printers

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

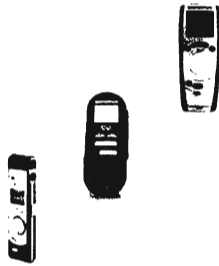
## GADGETS

- ◆ Scanners



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## GADGETS



### ◆ Digital Recording

TECHNOLOGY FOR LAWYERS 2004  
Reid Trautz and Richard G. Ferguson

Where do you want to work today?

## GADGETS



### ◆ Mouse/Mice

TECHNOLOGY FOR LAWYERS 2004  
Reid Trautz and Richard G. Ferguson

Where do you want to work today?

## GADGETS



### ◆ Presentation Controller

TECHNOLOGY FOR LAWYERS 2004  
Reid Trautz and Richard G. Ferguson

Where do you want to work today?

## TIPS FOR THE ROAD

- ◆ Don't Lose It
- ◆ Keep it Clean
- ◆ Accessible Internet and Voice Services

TECHNOLOGY FOR LAWYERS 2004  
Reid Trautz and Richard G. Ferguson

Where do you want to work today?

## TIPS FOR THE ROAD

- ◆ Printing Alternatives
- ◆ Per Minute Access Costs
- ◆ Keep in Touch

TECHNOLOGY FOR LAWYERS 2004  
Reid Trautz and Richard G. Ferguson

Where do you want to work today?

## TIPS FOR THE ROAD

- ◆ Don't Get Lost
- ◆ Carry Emergency Software
- ◆ Backup and Redundancy
- ◆ Power

TECHNOLOGY FOR LAWYERS 2004  
Reid Trautz and Richard G. Ferguson

Where do you want to work today?

## TIPS FOR THE ROAD

- ◆ Keep Hydrated
- ◆ Wash Your Hands
- ◆ Keep rested

TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## TIPS FOR THE ROAD

- ◆ Have FUN



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

## SMILE – You will live longer



TECHNOLOGY FOR LAWYERS 2004 Where do you want to work today?  
Reid Trautz and Richard G. Ferguson

Where do YOU want to work  
today?



Reid Trautz  
Richard Ferguson

# THANK YOU

Reid Trautz  
Richard Ferguson